

# **lowAccess Project 14**

## **Integrated Client Information for Mental Health Services**

Monday, February 23, 1998, 1:30 p.m.  
Dept. of Veteran Affairs, Room 975, Federal Building  
Des Moines, Iowa

### *Meeting Summary*

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#### **Project 14 Members Present:**

Larry Allen  
Lynn Ferrell  
Marge Knudsen  
Brad Leckrone (remote)  
Jason Lucy  
Sandy Mireles (remote)  
Mae Hingtgen (remote)  
Harold Templeman  
Shane Walter (remote)  
Joel Weichman  
Deb Westvold  
Craig Wood

#### **Contractors:**

Rich Hendricks  
David Horn

#### **Staff:**

Arlinda McKeen, SPPG  
Linda Plazak, ITS

### **Welcome and Introductions**

Harold Templeman began the meeting with self introductions in Des Moines and the remote sites.

### **Update on Project Design and Implementation**

Richard Hendricks of McGladrey & Pullen provided an overview of the progress in design and implementation of the project. On Wednesday, February 25, the project will be ready to implement and pilot. Sites will have their PIN codes uploaded, and the pilot will be ready to get underway. On Wednesday the contractors will begin setting up the web site and getting the county sites connected to it. The counties will receive software that will move files from their PCs to the web.

This project initially will be operating within the intranet of the state. The use of the web will allow counties to move data into the state, and to link up counties so they can access the data. The server is on the state's intranet and is protected by state's firewalls. Counties will have IPs that allow access into the state project's database.

Documentation for users is nearing completion and will be available when training is conducted. The contractors are ready to conduct training for the county and DHS staff as soon as it can be scheduled. The

training will require about 1 - 1 1/2 hours. It will not address CoMIS issues. **The training will be held on March 10 at 3:00 in the ISAC Board Room.** All pilot county CPCs (and/or any other county-based person who will use the system) and the DHS staff involved in the project should attend. At that time the documentation will be ready and distributed.

### **Project 1 Update**

Plazak reported on Project 1. The primary obstacles to the implementation of the IOWAccess Network involves funding issues. Project 1 followed the RFP process, and after the contractor was selected ITS encountered unexpected legislative hurdles related to the accepted fee-based structure outlined by the Project 1 contractor. At this time, there are funds available to create front page web design, the server infrastructure, and to complete the 14 projects. A bill to provide an appropriation for the IOWAccess Network is currently in the legislative process. A bill to allow electronic commerce digital signature is anticipated to be moving forward smoothly.

### **Project 14 Implementation Discussion**

**Richard Hendricks requested that each pilot county CPC provide him with the following information prior to the March 10 training: each county CPC number and the name of the person associated with that number.**

Questions were raised about how CPCs will access the state intranet. If a county is on the state's network, there is a remote access server that allows dialing in. If the CPC is not part of the state system, the CPC will be able to access through the Internet. Security issues have been addressed, and there will be a log-in screen.

Each pilot county will need to be using the same format of CoMIS in order to fit with layouts for the pilot. Counties may need assistance in getting those changed completed or to write a translator program to take data out of their system and format for the project's format.

It was decided through the prototyping sessions that the Medicaid and MHR systems will feed data into the pilot. It is not yet known whether that will be ready by the training on March 10<sup>th</sup>. The pilot will include eligibility data at this point. Financial information, which is where the greatest value is for CPCs, will be added at some future date, and is not part of the initial pilot.

There being no further questions or discussion, the meeting ended at 2:05 p.m.